

PROJECT: Promoting health on successful grounds:
Enhancing hospitals' cooperation on emergencies

ACRONYM: MediciNet II

WORK PACKAGE: WP1

DELIVERABLE: D.1.1.3 – Organization of Partners' Third Technical Meeting
in Komotini

BENEFICIARY: General Hospital of Komotini "Sismanogleio"

WEBSITE: <http://www.medicinet.eu>

The Project is co-funded by the European Regional Development Fund (ERDF) and by national funds of the countries participating in the Interreg V-A "Greece-Bulgaria 2014-2020" Cooperation Programme.



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**HELLENIC REPUBLIC
MINISTRY OF HEALTH
4th HEALTH DISTRICT
OF MACEDONIA AND THRACE
GENERAL HOSPITAL OF KOMOTINI
“SISMANOGLEIO”**

Komotini, 24.10.2018

Reg. of Corresp./24.10.2018

To:

Postal Address : 45, Sismanoglou Str.
Post Code : 69133 Komotini
Contact Persons : Michailidis P.
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Subject: Invitation to participate in the 3rd Project Meeting held by General Hospital of Komotini “Sismanogleio”, within the framework of MediciNet II Project, funded by the Interreg V-A “Greece - Bulgaria” 2014-2020 Cooperation Programme

Dear Sirs/ Madames,

In the present communication, we would like to invite you to participate in the **3rd Project Meeting** held by General Hospital of Komotini “Sismanogleio”, within the framework of MediciNet II Project, funded by the Interreg V-A “Greece - Bulgaria” 2014-2020 Cooperation Programme. The meeting is organized **on Monday 5th November 2018 starting at 12.00 noon** in Anatolia Hotel, Komotini, 53 Aghialou str. P.C. 69133.

The main objectives of the meeting are:

- Analysis and assessment of the project implementation progress so far
- Analysis and planning in terms of content and time of the activities included in WP5
- Enhancement of the project visibility through the planning of the forthcoming information & publicity activities

Please inform us no later than **Thursday, 1 November 2018** about the number, names and positions of your representatives attending the meeting.

In attendance of your reply, we thank you in advance and we remain at your disposal for any information or clarification.

Kindest regards,

The Chief Executive Officer

3rd Project Meeting Agenda

Project: Promoting health on successful grounds:
Enhancing hospitals' cooperation on emergencies

Dates: Monday, 5 November 2018

Location: Anatolia Hotel, Komotini
53 Aghialou str. P.C. 69133

<http://anatoliahospitality.com/komotini/contact-us/>

Hosting Partner:

General Hospital of Komotini "Sismanogleio"

Invitees:

- Multi-profile Hospital of Active Treatment "Dr. Atanas Dafovski" AD (PB2)
- Joint Secretariat of Interreg V-A Greece-Bulgaria 2014-2020 Cooperation Programme

Project Meeting Objectives:

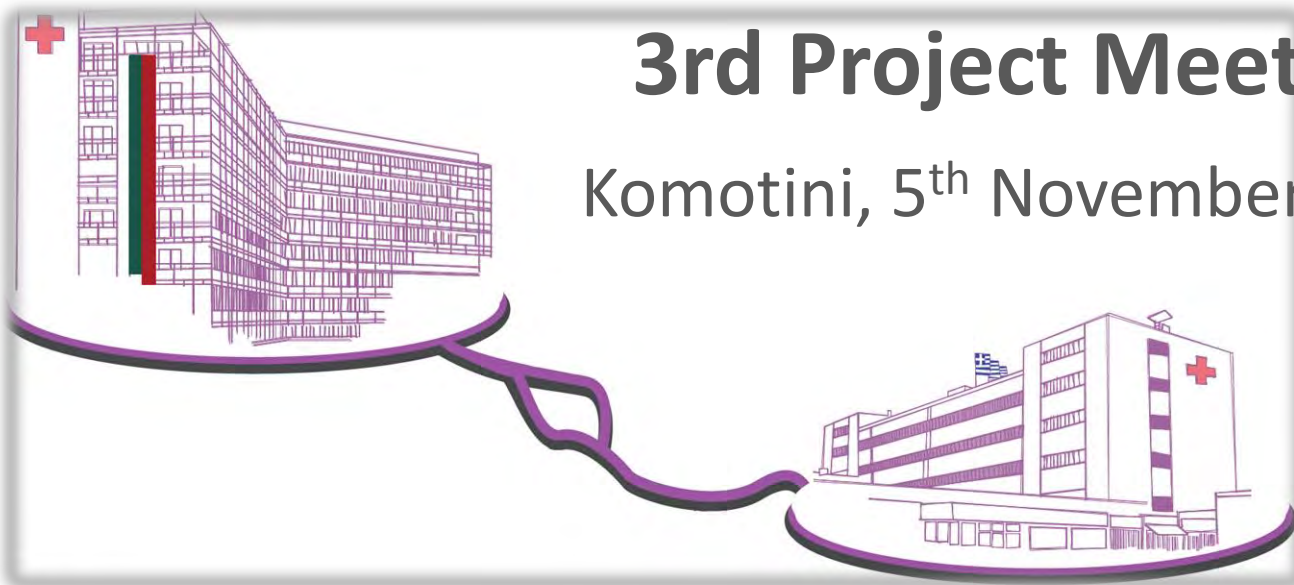
- Analysis and assessment of the project implementation progress so far
- Analysis and planning in terms of content and time of the activities included in WP & WP6
- Enhancement of the project visibility through the planning of the forthcoming information & publicity activities

Monday, 5 November 2018 (starting @12.00 noon)

Topics		Presenter Name	Time
Introductions			
Welcome coffee			11.30-12.00
Welcome & Introduction Speeches.		Representatives of GH of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2)	12.00-12.10
Briefing on project progress so far (up to Oct 2018). Achievements, critical issues, bottlenecks etc.			12.10-12.30
Project Development & Implementation			
Analysis and detailed planning of the activities included in the Work Package 5 (Joint Master Class, Study Visit and Sustainability Plan).		Representatives of GH of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2)	12.30-13.30
Action plan up to March 2019. Milestones & targets to be achieved up to 31.12.2018.			13.30-14.00
Light lunch			14.00-15.00
Project Management & Communication			
Presentation of the project's I&P activities so far. Planning of the forthcoming I&P activities within the project.		Representative of G.H. of Komotini "Sismanogleio" (LB)	15.00-15.20
Partners' issues related to the project management & reporting.		Representatives of GH of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2)	15.20-15.40
Other issues			
Scheduling of the next project meeting. Conclusions.		Representatives of GH of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2)	15.40-16.00
Working language	English. Also, Greek-Bulgarian interpreter will be available during the meeting for further facilitation.		

MediciNet II

Promoting health on successful grounds: Enhancing hospitals' cooperation on emergencies



3rd Project Meeting

Komotini, 5th November 2018

MediciNet II implementation progress

Briefing on project progress so far (up to Oct 2018)

Achievements, critical issues, bottlenecks etc.

WP1: Tasks per partner

WP 1	Project Management & Coordination	01/09/2017	31/08/2019	50.684,02 €
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Deliverable	Partners' Role/ Contribution		Timetable	
	<u>LB (PB1)</u>	<u>PB2</u>	<u>Start date</u>	<u>End date</u>
Project Progress and Financial Reports	<input checked="" type="checkbox"/> coordination	<input checked="" type="checkbox"/> contribution	01/09/2017	31/08/2019
Project technical meetings (5)	<input checked="" type="checkbox"/> 3 meetings	<input checked="" type="checkbox"/> 2 meetings	01/09/2017	31/08/2019

2nd Progress Report submitted on July 20th, 2018

The 1st certificate of verified expenses for LB was issued in Sept 2018

3 project meetings have been already organized, Jan, June & Nov 2018

WP2: Tasks per partner

WP 2	Communication & Dissemination	01/09/2017	31/08/2019	44.644,40 €
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Deliverable	Partners' Role/ Contribution		Timetable	
	<u>LB (PB1)</u>	<u>PB2</u>	<u>Start date</u>	<u>End date</u>
Information and Publicity Handbook	☑		01/09/2017	31/01/2018
Information and Publicity Material	☑	☑	01/09/2017	1 st set: 31/01/2018 2 nd set: 31/08/2019
Project Open Events	☑ 1 opening press-conference, 1 closing event, 3 info days	☑ 1 opening press-conference, 1 closing event, 1 info day	01/09/2017	31/08/2019
Project Website and audiovisual material	☑ coordination	☑ contribution	01/09/2017	Website launch: 31/03/2018 Div. as a whole: 31/08/2019
Media Campaign: press-radio-TV	☑ 4 articles & 1 radio spot	☑ 4 articles & 1 radio spot	01/09/2017	31/08/2019

WP2: Tasks per partner

Tasks accomplished

- ✓ Distribution of 16.000 project card-postals in the tolls of Iasmos and Mesti at Rhodopi
- ✓ Drafting and promotion of a press release for the action (through the project & the programme website)
- ✓ Continuous update of the project website
- ✓ Presentation of MediciNet II project within the workshop on Boosting Growth and Cohesion in EU Border Regions organized by DG REGIO in Drama on 25/10/2018



WP3: Tasks per partner

WP 3	Upgrade of Emergency & Primary Healthcare Departments	01/10/2017	01/05/2019	1.096.900,00 €
Deliverable	Partners' Role/ Contribution		Timetable	
	<u>LB (PB1)</u>	<u>PB2</u>	<u>Start date</u>	<u>End date</u>
Medical Equipment for Komotini' s Hospital	☑		01/10/2017	01/05/2019
Medical Equipment for Kardzhali' s Hospital		☑	01/10/2017	01/05/2019

Finalisation of the contracting procedures and launch of the renovation of the operation theatres and the supply of the medical equipment in October 2018



Analysis and detailed planning of the activities included in the Work Package 5

Joint Master Class, Study Visit and Sustainability Plan

WP5: Tasks per partner

WP 5	Sharing healthcare practices across borders	01/07/2018	31/07/2019	22.779,52 €
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Deliverable	Partners' Role/ Contribution		Timetable	
	<u>LB (PB1)</u>	<u>PB2</u>	<u>Start date</u>	<u>End date</u>
Joint Master Class & Study Visit	<input checked="" type="checkbox"/> Master Class	<input checked="" type="checkbox"/> Study Visit	01/07/2018	31/07/2019
Training Courses for doctors and nurses	<input checked="" type="checkbox"/> 2 local training seminars	<input checked="" type="checkbox"/> 2 local training seminars	01/07/2018	31/07/2019
Impact Assessment & Sustainability Plan	<input checked="" type="checkbox"/>		01/07/2018	31/07/2019

Joint Master Class

Thematic area	Emergencies
Location	Komotini
Duration	2 days (8hours per day)
Target groups	20 doctors (10 Greek and 10 Bulgarian doctors)
Language	Greek-Bulgarian translation
Possible dates	March-April 2019 (up to 30.04.2019)

Specific theme proposed:
Dealing with massive health losses in mass disasters
Based on S.T.A.R.T. Triage

Joint Master Class

Analysis of the proposed programme

8 hours (theory based programme)	<ul style="list-style-type: none">▫ Security in the incidence place▫ The role of the first responder▫ The role of the first responder in mass casualty incidents▫ ICS-Incident Command System▫ UICS-Unified Incident Command System▫ Initial triage for adults (START Triage)▫ Initial triage for children (JumpSTART Triage)▫ Pain assessment as a triage criteria▫ Secondary triage and response▫ Response with one rescuer▫ Establishment of triage station
7 hours Practice	Practice on special scenarios implemented in simulation training stations
1 hour Evaluation test	1 pre-test prior to the launch of the programme & 1 in the end in order his/ her successful participation to be evaluated

Joint Master Class

Analysis of the proposed programme

Trainers	2-4 trainers (1 per 6-8 people)
Expected results	<ul style="list-style-type: none">• Acquiring crisis management skills• Safeguarding a massive incident• Taking on the role (the first respondent• Definition of control zones• Management of mass loss in health events• Acquiring skills in primary assessment (with a rescuer)• Acquisition of theoretical training (START and JumpSTART Triage algorithm)• Multi-team coordination through standardized systems

Possible dates?

Local training seminars

Thematic area	Emergencies
Location	Komotini
Number of seminars	2
Duration	5 days (4 hours per day)
Target groups	50 members of the medical staff and nurses of the hospital (25+25 people)
Possible dates	February-March 2019

Specific theme proposed

Based on the international training course “Immediate Life Support” (ILS)

Impact assessment and sustainability plan

- ▶ Correlation of the existing health situation in the cross-border area with the INTERREG V-A Cooperation Program "Greece-Bulgaria 2014-2020"
- ▶ Identify best practices for the sustainability and capitalization of European projects in the health sector
- ▶ Proposals for utilization of acquired know-how and experience from the two partner hospitals in the framework of national and European planning
- ▶ Recording and prioritizing interventions and actions to be implemented by the two hospitals to strengthen their position and optimize their services
- ▶ Presentation of financial instruments at national and European level and linking them with interventions and actions to be recorded

Due date of delivery: 30/06/2019

**Milestones & targets to be achieved up to 31.12.2018.
Action plan up to March 2019.**

Action plan – next steps

Up to 31.12.2018

- ▶ Organisation of 3 infodays in rural communities of Rhodopi
- ▶ Publication of two articles one at in national press (focusing on the renovation of the operating theatres) and one in local press promoting infodays
- ▶ Submission of a 2nd expenditure verification request

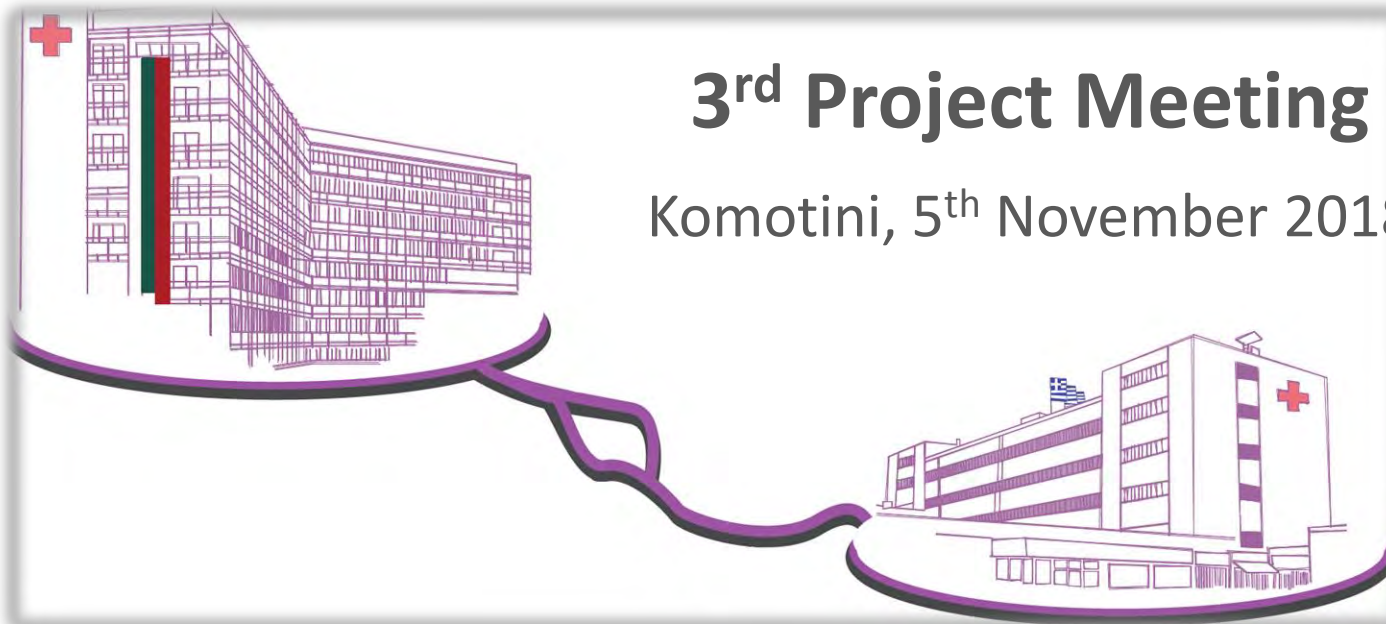
Up to 31.03.2019

- ▶ Delivery and installation of the new equipment for the operating theaters
- ▶ Organisation of the two training seminars at local level
- ▶ Final planning of the masterclass in order to be organized in the early April 2019
- ▶ Submission of the 3rd progress report (Jul-Dec 2018)
- ▶ Submission of a 3rd expenditure verification request

NEXT PROJECT MANAGEMENT TEAM MEETING Late February 2018 / Early March 2019



Thank you!



3rd Project Meeting

Komotini, 5th November 2018

3rd Project Meeting

Project: Promoting health on successful grounds:
Enhancing hospitals' cooperation on emergencies

Dates: Monday, 5 November 2018

Location: Anatolia Hotel, Komotini

53 Aghialou str. P.C. 69133

<http://anatoliahospitality.com/komotini/contact-us/>

Attendees:

On behalf of the General Hospital of Komotini "Sismanogleio"

1. Mr Georgios Filippidis, Chief Executive Officer
2. Mr Vaggelis Politiadis, Director
3. Mr Panagiotis Michailidis, MediciNet II Project Manager
4. Mrs Ioanna Papaioannou, External Expert
5. Mrs Anna Georgieva, External Expert - Interpreter

On behalf of Multi-profile Hospital of Active Treatment "Dr. Atanas Dafovski" AD

6. Mrs Filiz Abidin, Head of Emergency Unit
7. Mrs Dimka Dobrinska, MediciNet II Project Manager
8. Mrs Seyunz Mummun, Executive Staff Member
9. Mr Eugeniy Ivanov, External Consultant

Working language English. Also, Greek-Bulgarian interpreter was available during the meeting for further facilitation.

Main topics of the agenda

- Briefing on project progress so far (up to Oct 2018). Achievements, critical issues, bottlenecks etc.
- Analysis and detailed planning of the activities included in the Work Package 5 (Joint Master Class, Study Visit and Sustainability Plan).
- Action plan up to March 2019. Milestones & targets to be achieved up to 31.12.2018.
- Scheduling of the next project meeting.

Main discussion points - decisions

Introductions.

The meeting opened by the Manager of the General Hospital of Komotini, Mr Giorgos Filippidis that welcomed the delegation of the MBAL Kardzhali and made a briefing of the activities implemented by the General Hospital of Komotini within MediciNet II project with emphasis on the progress of the renovation of the operation theatres and the supply of the relative medical equipment, while in the end he was also referred to the next steps within the **project focusing on the activities dedicated to the citizens' living in Rhodope's rural areas.**

Briefing on project progress so far (up to Oct 2018). Achievements, critical issues, bottlenecks etc.

Mr Panagiotis Michailidis, Project Manager of MediciNet II Project together with Mrs Ioanna Papaioannou presented the progress of the project so far with emphasis on the activities developed by the Lead Partner, including managerial tasks under WP1 (progress reporting on July 2018, issuance of the 1st certificate of expenditures, organization of 3 technical meetings up to now), information and publicity activities performed under WP2 with the most important ones the continuous update of the trilingual project website and the distribution of 16.000 cartes-postals promoting the project in the drivers passing the tolls of Mesti and Iasmos in the Regional Unit of Rhodopi (September 2018) and emphasizing especially in the progress so far with regards to the launch of the works and activities related to the renovation of the operation theaters. Mr Michailidis also informed the participants to the meeting about the presentation of the MediciNet project in a workshop held at Drama in October 2018 Boosting Growth and Cohesion in EU Border Regions organized by DG REGIO.

Mrs Dimka Dobrinska, Project Manager on behalf of the Kardzhali Hospital informed Lead Partner's delegation that up to now all the medical equipment has been contracted and a loan is about to be approved in order all the payments (approx. 400.000,00€) to be done by the end of January 2019. Small amounts have been paid up to now but the highest amount will be paid in January 2019.

Analysis and detailed planning of the activities included in the Work Package 5 (Joint Master Class, Study Visit and Sustainability Plan).

Mrs Ioanna Papaioannou - **on behalf of the External Experts' Group** - presented in detail the content of the main activities included in the Work Package 5 consisting to the Joint Master Class to be organized at Komotini and the Sustainability Plan to be developed by the General Hospital of Komotini. During her presentation, she analysed the proposal for the thematic content of the Joint Master Class as well as the principal requirements (beneficiaries/trainees, duration etc.), while April 2019 was the month proposed for the organization of the Master Class.

Mrs Filiz Abidin, Head of Emergency Unit posed a series of questions with regards to the scope of the thematic topic proposed and its applicability in both hospitals. Following to the questions expressed and in order the master class to be further specified and customized, it was agreed that the Lead Partner will send the proposed training scheme to the Partner by the end of December 2018, so that after their comments to agree on a common training framework for the Joint Master Class.

On the other hand, Mrs Dimka Dobrinska, MediciNet II Project Manager for Partner 2 informed Lead Partner that their intention is to organize the Joint Study Visit at Kardzhali quite later in the beginning of the summer 2019 as soon as the delivery of the IT application will be concluded, so that they will be able to presented to all the participants.

Finally, during this session, the table of contents for the Sustainability Plan to be developed by the Lead Partner was presented, highlighting in particular the parts where input by the Partner will be required. Its importance for a successful follow-up of the project was also commented.

Action plan up to March 2019. Milestones & targets to be achieved up to 31.12.2018.

Speaking for milestones & targets to be achieved up to 31.12.2018, Mr Panagiotis Michailidis informed the **delegation of Kardzhali Hospital about the Joint Secretariat's concerns regarding payments in 2018 and invited them** to do their best for this.

In addition, Lead Partner presented the actions to implement up to the end of the year (2018) including the organization of three infodays, the preparation and publication of two articles and the preparation of a new verification request. Nevertheless, for the first trimester of 2019, the renovation of the operation theaters will finish and there is a plan for the organization the local training seminars.

Partner 2 confirmed that most of the equipment will be delivered by the end of 2018 and it will be paid out in January 2019, while software within WP4 will be delivered by the end of March 2019.

Scheduling of the next project meeting.


According the project application form & justification of budget form, the 4th project meeting is planned to be organized at Kardzhali. Partners agreed to organize it in between late February and early March 2019. PB2 will be responsible to propose alternative dates in order the two partners two decide together. The meeting agenda will be prepared by LB and validated by PB2.

Accompanying documents

- Invitation & Agenda of the meeting
- Overall Project Meeting Presentation
- **Signed participants' list**
- Photos of the meeting

Interreg
Greece-Bulgaria
MediciNet II

MediciNet II
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Enhancing hospitals' cooperation on emergencies


1.336.408 budget
25 health actions
24 m. duration
264.847 citizens

Lead Beneficiary
General Hospital of Komotini "Sismanogleio"

Partner Beneficiary
Multi-profile Hospital for Active Treatment
"Dr. Atanas Dafovski" AD

www.medicinet.eu

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Interreg
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MediciNet II

MediciNet II
Promoting health on successful grounds: Enhancing hospitals'
cooperation on emergencies

3rd Project Meeting
Komotini, 5th November 2018

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